

## External Seminar Form

- A student may substitute an external seminar for *one* CHEM 5944 credit.
- Attendance at *external* seminars does **not** count for CHEM 5944 seminar attendance.
- The external seminar must be an oral presentation given to an audience at a publicly advertised scientific meeting. Examples of suitable meetings include American Chemical Society, American Physical Society, Adhesion Society, Electroanalytical Society, and other professional associations. Invited seminars at your undergraduate institution are acceptable as external seminars, provided your alma mater is within the United States or Canada. Meetings at Virginia Tech which are *outside chemistry* such as those organized by MII and GSA are minimally acceptable.
- Group meetings and other symposia within the Chemistry Department and short courses are not acceptable venues for the external seminar.
- Poster sessions are *not* acceptable as an external seminar.
- **Updated!** The student must collect three professional evaluations of his or her seminar at the meeting using the External Seminar Evaluation Form. *It is strongly preferred that the evaluators be Virginia Tech faculty members or graduate students attending your talk.* Collect the forms and give them to Angie Miller at your earliest convenience.
- Normally the student enrolls in CHEM 5944 in the semester immediately preceding or immediately following the external seminar. **Once enrolled, the student is then responsible to attend the seminars in that semester.**

**Please complete this form and give it to Angie Miller.**

**This is a sample. You will find the blank form on the Graduate Forms Page.**

Student's Name (print)	
Today's Date	
Student's Research Director (print)	
Semester Enrolled in CHEM 5944	
Date of External Seminar (month, year)	
Venue of External Seminar Example: Fall 2007 ACS National Meeting	
Abstract Number if known (example: ORGN 242)	
<b>Research Director's Signature</b>	