

RESERVATION RULES FOR THE I4 & A5 NMR INSTRUMENTS IN ANALYTICAL SERVICES

ver.14.04.28

**You May Reserve the instruments anytime
through the next 48 hrs**

e.g. at 9am on Mon. you may reserve instruments up to but not past 9am on Wed.
 e.g. at 2pm on Tues. you may reserve instruments up to but not past 2pm on Thurs.
 e.g. at 6pm on Wed. you may reserve instruments up to but not past 6pm on Fri.

Mon. thru Fri.

Maximum reservation block sizes

30 min. max. block between **9 am to 2pm**

1 hr. max. block between **2 pm to 10 pm**

15 hrs. max. between **10 pm to 9 am**

Sat. and Sun.

Maximum reservation block sizes

4 hrs. max. between **9 am to 6 pm**

15 hrs. max. between **6 pm to 9 am**

	SUN	MON	TUE	WED	THUR	FRI	SAT	
midnight			15 hr	Max	block			0:00
9:00 am			30 min	max	block			9:00
			30 min	max	block			
noon	4 hr max		30 min	max	block		4 hr max	12:00
	block		30 min	max	block		block	
2:00 pm			1 hr	max	block			14:00
			1 hr	max	block			
10:00 pm			1 hr	max	block			18:00
			11 hr	max	block			
midnight								24:00

- Any reservation is forfeited after 15 minutes for a “No Show”.
- No “back-to-back” reservations by the same user.
- No block jumps. Reservations may not extend into subsequent blocks
- The U4-DD2 is on a rolling queue, therefore no reservation is necessary
 30 min max from 8am to 6pm / 2 hr max from 6pm to 8am
- The MR4 is on a rolling queue, therefore no reservation is necessary
 2 hr max from 8am to 6pm / 4 hr max from 6pm to 8am

The FACES Instrument scheduler system utilizes a “24 hour clock”

The “Acqui in Progress” signs are only in effect when placed under the instrument keyboard
 A/S reserves the right to fill magnets with liquid N2 and He at any time.